

SOJC BUDGET ADDITIONS/ CHANGES

Budget: _____
 Requested by: _____
 Date Requested: _____

OFFICE USE ONLY	
Processed by:	
Date Processed:	

Budget line name/description:		Index	
Reason for change:			
Current \$ amount		Temp or Perm?*	Priority **
New \$ amount:		Dean's approval/ denial	
Difference		Dean's notes:	

*Temp (Temporary) = current fiscal year only. Perm = Permanent ** High, Medium or Low

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